

## Hampshire-Solent Museum Development Advisory Panel

Mary Rose Museum

8 October 2014

### Present:

Andrea Bishop (AB)  
Paul Griffiths (PG) (Chair)  
Katerina Kremmida (KK)  
Susan Lindsay (SLi)

Lucy Marder (LM)  
Hilary Marshall (HM)  
Corina Westwood (CW)

### Apologies:

Katy Ball (KB)  
Helen Eccles (HE)

Emily Leach (EL)  
Adam Watson (AW)

### Guests:

Jo Bailey (JB)

### Minutes

		ACTION
1	<p><b>Welcome and Introductions</b></p> <p>Apologies received from Katy Ball, Helen Eccles, Emily Leach and Adam Watson.</p> <p>Jo Bailey was welcomed to the meeting.</p>	
2	<p><b>Minutes</b></p> <p>Draft minutes of the meeting held on 1 May 2014 were approved. MDO to upload approved minutes to southeastmuseums.org.</p>	LM
3	<p><b>South East Museum Development Programme update</b></p> <p>KK presented an update. The South East museum development consortium's bid, developed based on consultation with the Panel and the wider sector, has been successful and a conditional offer of funding made to lead consortium partner Royal Pavilion &amp; Museums, Brighton &amp; Hove (RPM) by Arts Council England (ACE)..</p> <p>Prior to signing the funding agreement, RPM must provide ACE with an agreed schedule of activity to cover the 1 April 2015–31 March 2018 funding period: a programme plan including an operational plan and detailed budgets plus an equality action plan. Clarification is being requested from ACE regarding the Equality action plan, whether this is for the lead partner or the consortium as a whole.</p> <p>ACE has indicated that funding will be for a further three years 2015-2018 however ACE does not know the level of grant-in-aid that it will receive in 2016/17 and 2017/18 and so indicative budgets only can be agreed for those years at this point.</p> <p>Feedback from ACE on the bid indicated that whilst it was strong in most areas, some aspects e.g. Risk assessment were</p>	

	<p>weaker. The team will be working to improve in this area prior to submission of the operational plan.</p> <p>In 2012-15, the submission of subregional plans was not accepted by ACE. Therefore the operational plan for 2015-18 will be for the whole South East, but based on a sub-regional understanding of specific priorities. The draft plan must be submitted to ACE by 7 November 2014.</p> <p>KK summarised the key themes of the proposed provision as set out in the bid: Active collections; Great experiences; Better business; and Strong leadership. These will form the framework of the operational plan and will be used for the planning activity in item 4. KK explained how the themes link to the ACE goals.</p> <p>KK also reported that there is considerable progress in the creation of the Hampshire Cultural Trust. KK and LM are due to TUPE transfer to the Trust with other Hampshire Arts and Museums staff on 1 November 2014 and it is the Trust rather than the County Council that will be the host organisation for the Hampshire Solent Museum Development Programme 2015-18.</p>	
<b>4</b>	<p><b>Activity planning for beyond March 2015</b></p> <p>LM facilitated a workshop activity to consult the Panel's on the implementation of the operational plan in Hampshire Solent.</p> <p>Panel members explored the work areas proposed in the bid and identified which are of most importance to museums they are familiar with (their own museums or those which they mentor). They also suggested the most appropriate delivery mechanisms for these areas of work and which of the work areas their museums can help with, for example by sharing skills, experience, and resources.</p> <p>The outputs of the workshop activity will be used by LM and KK to inform the development of the operational plan.</p>	<b>LM/KK</b>
<b>5</b>	<p><b>SHOWCASE Conference</b></p> <p>LM informed the Panel that bookings for the conference had been very popular, it is now fully booked and with a considerable waiting list. An additional release of tickets is planned to accommodate as many of these people as possible.</p> <p>The support of Panel members was requested at SHOWCASE, to articulate the Hampshire Solent collaborative and peer-supported model while networking and to help welcome and steward attendees.</p>	<b>All</b>
<b>6</b>	<p><b>Proposed revisions to Terms of Reference</b></p> <p>PG presented the proposed changes drafted by PG and KB with the support of LM. The amendments were approved by the Panel. LM to upload the revised document to southeastmuseums.org.</p> <p>It was also agreed that updates that will be required in November 2014 in light of new hosting arrangements with the Hampshire Cultural Trust and in April 2015 to reflect the beginning of the 2015-18 programme, will be made by the LM</p>	<b>LM</b>

	and the revised versions of the document uploaded to southeastmuseums.org. The ToRs are next scheduled for review in October 2016.	<b>LM</b>
<b>7</b>	<p><b>Any Other Business</b></p> <p>AB and KK provided an updated on the Hampshire Solent Alliance. It has been acknowledged to be an effective and beneficial collaboration. A model has been established whereby Alliance members can select which partnership projects to be involved in. Key recent examples include Digital Collections and Stronger and Bolder Together. A bid for Major Partner Museums funding was not successful, however. Alliance partners have explored the opportunity to jointly bid for ACE Resilience funding, but have agreed to develop a number of bids separately or with other partners. It is anticipated the development of the Hampshire Cultural Trust will increase the opportunity for the Alliance to evolve into an increasingly cross-cultural partnership.</p> <p>PG reported that Mary Rose Museum had won the Hampshire Business Award for RBS Management Team of the Year. Congratulations were expressed by all the Panel.</p>	
	<b>The meeting ended at 12.00noon</b>	
	<p><b>The next meeting</b></p> <p>Tuesday 20 January 2015 [tbc National Motor Museum, Beaulieu] 10.00am-12.00noon followed by a networking lunch</p>	