

Hampshire-Solent Museum Development Advisory Panel

Westbury Manor Museum, Fareham
30 June 2015

Present:

Katy Ball (KB)

David Belfield (DB)

Andrea Bishop (AB)

Helen Eccles (HE)

Paul Griffiths (PG) (Chair)

Lucy Marder (LM)

Corina Westwood (CW)

Apologies:

Mary Godwin (MG)

Richard Le Saux (RLS)

Susan Lindsay (SL)

Hilary Marshall (HM)

Trevor Price (TP)

Guests:

Jake Massey (JM)

Minutes

		ACTION
1	<p>Welcome and Introductions</p> <p>Apologies received from Susan Lindsay and Hilary Marshall, also from guests Mary Godwin, Richard Le Saux, Trevor Price. Open seat guest Jake Massey. Museum Assistant at Royal Armouries Fort Nelson was welcomed to the meeting.</p>	
2	<p>Minutes</p> <p>Minutes of the meeting held on 14 April 2015 had been approved by email and published via southeastmuseums.org.</p> <p>Matters arising:</p> <p>Several Panel members had issued the email about SEMDP within their organisations, this had led to new interest as evidenced by increased requests for open seats. Both seats for the June meeting had been taken (unfortunately one of the two guests unavoidably had to cancel at short notice) and one of the open seats for October has already been requested.</p> <p>DB confirmed that Fort Nelson are able to host the 6 October meeting. LM to confirm catering arrangements.</p> <p>Katerina Kremmida, former Cultural Partnerships Officer (CPO) has now left the team for a new role in Hampshire Cultural Trust. LM is now performing the CPO and Museum Development Officer (MDO) roles half time each, pending recruitment of a new MDO. LM provided an update on the MDO recruitment, although there have been a number of enquiries and applications already submitted well ahead of the deadline, in order to ensure a strong field of candidates, Panel members were asked to identify any contacts in their networks with suitable skills and experience and encourage them to apply.</p>	<p>LM</p> <p>Panel members</p>

	University of Portsmouth Thriving Museum Boards II project, which is now assessed towards the Masters degree and will be better supported by faculty input, open for Eols in September. LM is meeting an EU funding specialist and the Working Internationally Regional Project late July to start planning EU funding bid facilitation.	
5	<p>Workshop activity to contribute to planning forthcoming events</p> <p>Panel members and guest worked in groups to contribute to the design of four forthcoming events: International Peer Learning Seminar 15 October 2015; Commercial Use of Collections share tbc November 2015; Community Involvement Seminar December 2015; Hampshire Solent Museums Open Forum February 2016. Using a template provided, members suggested content, contacts and formats for these events.</p> <p>LM to identify a venue and date for the Forum. MDO to follow up support offers and contacts and use the outputs to inform planning of the forum and the Commercial Use of Collections and Community Involvement seminars and to support Mary Rose Museum in delivery of the International Peer Learning seminar.</p> <p>The promotion of events was discussed, MDO to promote via all networks.</p> <p>Panel members asked to be reminded in December/January to suggest people who would particularly benefit from being invited to the Open Forum, so that they can be contacted by direct email.</p> <p>Panel members provided feedback that they had found the exercise worthwhile, an internet-enabled laptop would have enabled them to do research during the exercise.</p>	<p>LM</p> <p>LM</p> <p>LM</p>
6	<p>Any Other Business</p> <p>LM briefed attendees on the #ILoveMuseums campaign and encouraged them to sign up. Details will be in this week's newsletter.</p>	LM
	The meeting ended at 12.00noon	
	<p>Future meetings</p> <p>Tuesday 6 October 2015, 10.00am-12.00noon, Fort Nelson, followed by a networking lunch to 12.30pm, visit to the museums and firing the 1 o'clock gun</p> <p>Tuesday 12 January 2016, 1.30pm-3.30pm, preceded by a networking lunch from 1.00</p>	