

Hampshire-Solent Museum Development Advisory Panel

Brading Roman Villa

14 April 2015

Present:

Katy Ball (KB)

David Belfield (DB)

Andrea Bishop (AB)

Paul Griffiths (PG) (Chair)

Katerina Kremmida (KK)

Susan Lindsay (SL)

Lucy Marder (LM)

Hilary Marshall (HM)

Corina Westwood (CW)

Apologies:

Helen Eccles (HE)

Adam Watson (AW)

Guests:

Michael Cooke (MC)

Richard Le Saux (RLS)

Minutes

		ACTION
1	Welcome and Introductions Apologies received from Helen Eccles and Adam Watson. New Panel member David Belfield, Michael Cooke of Arts Council England and Richard Le Saux, MPM & Museum Development Manager at Royal Pavilion & Museums, Brighton and Hove were welcomed to the meeting.	
2	Minutes Draft minutes of the meeting held on 20 January 2015 were approved. MDO to upload approved minutes to southeastmuseums.org. Matters arising: The Panel agreed to approval of minutes by email in future so that they can be published by LM in a more timely way.	LM LM
3	Panel member recruitment David Belfield was introduced as new Panel member and the first volunteer to join the Panel. There had been reasonable response to the Panel member recruitment exercise, however previous Open Seat guests had not applied, which was concerning. Open seat uptake still low. Agreed to promote as CPD opportunity for junior staff or AMA candidates, vary locations, specify topics on agenda in promotion. LM will draft email for all Panel members to circulate to staff and volunteers in own organisations encouraging newsletter sign up.	LM All Panel members
4	Hampshire Solent Museum Development Programme quarterly report for Q4 2014/15 KK and LM presented a summary of the closing quarter of the 2012-15 programme, which had included: the Panel's	

	<p>involvement in delivery of a successful Open Forum; completion of the Digital Narratives project; the announcement of £825k of funding for Hampshire Cultural Trust and its partners, a bid significantly supported by KK; establishment of the Jane Austen Big Theme working group; work to facilitate partnership working to support the museum economy of the Isle of Wight; successful collaboration with SWMDP for mentor CPD.</p> <p>Statistics from the database for Q4 were not available at time of circulation of papers, to be circulated to all attendees. For future quarters, consider counting staff/volunteer uptake at events. This will be discussed in the SE MD Working Group.</p>	<p>LM RLS</p>
5	<p>Update on governance arrangements for South East Museum Development Programme 2015/18</p> <p>KK and LM outlined the new governance and staffing arrangements for the programme.</p> <p>The SE plan is being published, Panel members requested the link to this.</p> <p>The changes to Accreditation technical advice were discussed, it was acknowledged that the short notice of the change would lead to a slight gap in delivery, during which time LM should be first point of contact.</p>	<p>LM</p>
6	<p>Hampshire Solent Museum Development Programme 2015/16: launch, progress and Panel support</p> <p>LM and KK presented and overview of the main elements of provision in 2015/16.</p> <p>The programme's 4 key themes (Active Collections, Great Experiences, Better Business and Strong Leadership) means that the programme has strong applicability to people in a wide range of museum roles, however currently reach appears to be strongest in traditional areas e.g. curatorial roles. The Panel's support is requested in particular to promote involvement of underrepresented groups in the workforces, e.g. Admin/Clerical.</p> <p>The Annual Return has been relaunched, will be better supported and deliver more useful tools for advocacy and evidence to funders. Last year all but one Panel members' museums took part. Agreed Panel members would promote participation in their museums.</p> <p>Time being short for this item, it was agreed that dialogue re ongoing progress and Panel support for the 2015-16 programme would be built into future agendas.</p>	<p>All Panel members</p> <p>All Panel members</p> <p>PG/LM</p>
6	<p>Any Other Business</p> <p>MC summarised confirmed that he is working with Mary Godwin to ensure that Hampshire Solent museums have seamless support from ACE South East (MC – relationship manager for Museum Development) and South West (MG – relationship manager for the subregion's museum). He confirmed that there are quarterly meetings with RLS and Janita Bagshawe, Director at Royal Pavilion & Museums, Brighton and Hove with</p>	

	<p>responsibility for Museum Development</p> <p>DB shared information about a free online museum studies course, LM to disseminate to museums. DB will enquire whether Fort Nelson can host the October meeting.</p> <p>RLS proposed to attend most Panel meetings if possible</p>	<p>LM</p> <p>DB</p>
	<p>The meeting ended at 3.00pm</p>	
	<p>Future meetings</p> <p>Tuesday 30 June 2015, 10.00am-12.00noon at Westbury Manor Museum, Fareham (please note change of venue subsequent to meeting) followed by a networking lunch to 12.30pm</p> <p>Tuesday 6 October 2015, 10.00am-12.00noon, venue tbc, followed by a networking lunch to 12.30pm</p>	