

Museum2Museum: Volunteer Participation in Preventive Conservation

Knole House, Monday 27th October 2014

Programme of the Day:

10.00 - 10.30 Registration & refreshments

10.30 - 11.00 Introduction to the HLF project

11.00 - 11.30 *Knole Unwrapped*: planning

- The need for a condition assessment & audit of the collections
- 'V-factor' project from the Natural History Museum as inspiration
- The process of setting up a volunteer programme (costs, expenses, equipment)
- Lessons learned and priority areas identified

11.30 - 12.00 Volunteer Management

- Role descriptions
- Recruitment
- Where to promote opportunities
- Volunteer induction and training in preventive conservation
- What's in it for the volunteers?

12.00 - 13.00 Lunch (& time to look around the House)

13.00 - 15.30 Workshops (inc a refreshment break at 14.00)



Choose either Book & Paper OR Photographs:

Book & Paper	Photographs
<ul style="list-style-type: none"> - understanding the materials - handling & cleaning - basic repairs - recording object information (documentation) - storage tips - basic preventive conservation - how far can volunteers go? 	<ul style="list-style-type: none"> - identifying different photographic processes - handling - basic surface cleaning - recording object information (documentation) - rehousing - basic preventive conservation - how far can volunteers go?

15.30 - 16.00 Wrap up and evaluate

For copies of presentations from the day, plus plenty of useful links, visit:

www.southeastmuseums.org/M2M-vols-prevcons-materials