

## Hampshire-Solent Museum Development Advisory Panel

New Forest Centre, Lyndhurst

27 February 2014

### Present:

Andrea Bishop (AB)

Paul Griffiths (PG)

Katerina Kremmida (KK)

Emily Leach (EL) (Chair)

Susan Lindsay (SL)

Lucy Marder (LM)

Hilary Marshall (HM)

Adam Watson (AW)

Corina Westwood (CW)

### Apologies:

Katie Ball (KB)

Helen Eccles (HE)

### Guests:

John Bevan (JB)

Jeremy Mitchell (JE)

Tony Maasz (TM)

Emma Page (EP)

### Minutes

		ACTION
<b>1</b>	<p><b>Welcome and Introductions</b></p> <p>Apologies received from Katy Ball and Helen Eccles.</p> <p>Four guests were welcomed to the meeting, two of whom had applied for open places. It was noted that two open places are available at each Panel meeting and that requests should be submitted to the MDO by email in advance of the meeting. Two people who had applied for places had been told that they were not available.</p> <p>AW was congratulated for being appointed CEO at Brading after a selection process.</p> <p>EL introduced the session explaining that the recent decision to reorder the Agenda was taken to maximise the opportunity for the Panel to provide input and feedback to the MD Programme with regard to the preparation of the ACE bid for provision of MD 2015-18.</p>	
<b>2</b>	<p><b>Minutes</b></p> <p>Draft minutes of the meeting held on 8 January 2014 were approved. MDO to upload approved minutes to southeastmuseums.org.</p> <p>There was discussion of methods of keeping in touch. Agreed all panel members would sign up to LinkedIn before next meeting and a LinkedIn group for the panel be established.</p>	<p>LM</p> <p>All</p> <p>LM</p>
<b>3</b>	<p><b>Finalising plans for 2014/15 Museum Development Programme</b></p> <p>EL introduced the item: the Open Forum event on 3 February 2014 had been well-received, as evidenced by the evaluation</p>	

	<p>report sent to Panel members. Subsequently, LM and KK had worked to develop the Activity Plan for this year starting in April taking into consideration the responses from the Open Forum. LM had circulated a summary of the outputs of consultation on 2014/15 MD provision at the open forum before the meeting.</p> <p>LM presented an overview of the proposed 2014/15 MD delivery plan and sought the panel's feedback. The plan is designed to deliver a shift towards more self-sustaining support within the museum community, for example through peer development groups. Key projects will include Digital Narratives, Catalyst and there will be more streamlined training provision. The panel confirmed approval to the proposed approach.</p> <p>There was discussion as to whether a Hampshire Solent autumn SHARE event is needed in 2014, given that SE plans include a 'SHOWCASE event in November 2014. It was agreed to use the SE event as the SHARE for this year.</p> <p>CPO &amp; MDO to proceed with development and implementation of the plan.</p>	LM, KK
4	<p><b>Planning for Museum Development for 2015-18</b></p> <p>In introducing this item as the main business of the meeting, EL highlighted that a key feature of the MDP has been that working together or collaboratively brings many different kinds of benefits, learning from each other, sharing skills, and disseminating information is a request that occurs again and again. Examples of partnership or collaborative working and learning were highlighted, e.g. the Catalyst programme; the recent Isle of Wight access audit project and the relaunch of LAINet.</p> <p>EL explained that the next round of planning for MD starts with the bid. The criteria for the bid will be released at the same time that the bidding round commences, in the first week of April leaving a small window for detailed bid development before the submission deadline at the end of May. It is not confirmed which region's bid the Hampshire Solent MD provision will be part of. The current hosts, Hampshire County Council, are keen to understand the Panel's priorities and view on the delivery of MD through partnership and collaboration, in advance of the criteria being published and regional issues being clarified.</p> <p>KK &amp; LM then facilitated a workshop activity to gain the Panel's views on appropriate delivery mechanisms to draw on and further develop partnership and collaboration through MD. This produced a range of suggestions for delivery mechanisms to be added to or strengthened in the MD mix for the future, including:</p> <ul style="list-style-type: none"> <li>• open house visits;</li> <li>• network input to newsletters;</li> <li>• train the trainer;</li> <li>• mentor matches;</li> <li>• peer-to-peer clinics;</li> </ul>	

	<ul style="list-style-type: none"> <li>• web-based forums;</li> <li>• further development of peer support networks e.g. for trustees.</li> </ul> <p>There was then discussion of the values that the MDP would require as principles to inform delivery of increasingly collaborative, partnership based MD provision. The Panel proposed the following principles:</p> <ul style="list-style-type: none"> <li>• Sustainability;</li> <li>• Strong networks;</li> <li>• Accessible programming;</li> <li>• Communication;</li> <li>• Supporting independence and self-help;</li> <li>• Critical friendship;</li> <li>• Filtering and brokering;</li> <li>• Balanced support and challenge.</li> </ul> <p>KK will be progressing the Hampshire Solent input to a bid, with support from LM, KK will take the Panel's contributions into consideration in developing this work. The next meeting is to be rescheduled for late April/early May to facilitate input at a suitable point in the bid process.</p>	<b>KK</b>
<b>5</b>	<p><b>One year on; focus for the next meeting</b></p> <p>EL had shared a draft report reflecting on the first year of the panel, to be reviewed and developed with other panel members at a future meeting.</p> <p>EL explained that she will be retiring as Chair at the next meeting, and proposed PG as new Chair, if willing to be nominated. Election of new Chair and Vice Chair to be on Agenda of next meeting.</p> <p>EL also proposed that a Panel response to David Anderson's keynote address at the Open Forum be agreed by the panel at the next meeting.</p>	
	<b>The meeting ended at 1pm</b>	
	<p><b>The next meeting</b></p> <p>Thursday 1 May 2014 at Brading Roman Villa. 1.00pm-4.00pm preceded by a networking lunch at 12.30pm</p>	